



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

1.Name of the Institution	
	sengunthar arts and science college
• Name of the Head of the institution	Dr .S.Ravikumar
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	04288283575
• Mobile No:	9842753229
• Registered e-mail	info@senguarts.co.in
• Alternate e-mail	sasciqac@gmail.com
• Address	Neikkarapatty, Tiruchengode
• City/Town	Tiruchengode
• State/UT	Tamilnadu
• Pin Code	637205
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Self-financing
• Name of the Affiliating University	Periyar university
• Name of the IQAC Coordinator	Mr.P.Balamurugan
• Phone No.	04288283575
• Alternate phone No.	04288283545
• Mobile	9787191384
• IQAC e-mail address	sasciqac@gmail.com
• Alternate e-mail address	sasciqac@senguarts.co.in
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.senguarts.co.in/uploads/NAAC/AQAR_2022_2023.pdf
4.Whether Academic Calendar prepared during the year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.senguarts.co.in/uploads/NAAC/calendar/Academic_Calendar_2023_2024.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.70	2016	17/03/2016	16/03/2021
Cycle 2	A+	3.46	2023	12/08/2023	11/08/2028

6.Date of Establishment of IQAC**02/10/2014****7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Sengunthar arts and science college/Department of Microbiology/Dr.P. Ashokkumar	student project scheme	TNSCST	2023-2024	7500
8.Whether composition of IQAC as per latest NAAC guidelines		Yes		
<ul style="list-style-type: none"> Upload latest notification of formation of IQAC 		View File		
9.No. of IQAC meetings held during the year		4		
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 		Yes		
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 		View File		
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?		No		
<ul style="list-style-type: none"> If yes, mention the amount 				
11.Significant contributions made by IQAC during the current year (maximum five bullets)				
35 Value Added Courses conducted and most of the students attended and benefitted				
The institution has achieved a 91% result in Periyar University Examinations during the academic year 2023-2024				
various collaborative initiatives have been initiated during the academic year 2023-2024				
NGO fund have been planned to initiate with external agency				

ISO 9001:2015 surveillance audit was conducted

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Green, Energy and Environment Audit	Green, Energy and Environment audit have been conducted by an external agency
curriculum enrichment	CBCS curriculum designed by Periyar University was implemented in 2017-2018 and revised in 2021-2022 and again revised in 2022-2023
Autonomous status	Awarded Autonomous status from 2024-2025 to 2033-2034
Enhancing the IIC Activities	conducted Various activities and achieved 3 star rating certificate from IIC
ISO 2001:2015 Certifications	Obtained ISO 2001:2015 certificate based on the surveillance audit conducted by BSCIC 13. Whether the AQAR was placed before statutory body? Yes Name of the statutory body Name Date of meeting(s) GOVERNING COUNCIL 20/01/2023 14. Whether

13. Whether the AQAR was placed before statutory body?

Yes

- Name of the statutory body

Name	Date of meeting(s)
Governing council	13/04/2024

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2021-2022	06/01/2023

15. Multidisciplinary / interdisciplinary

As our college is affiliated to Periyar University, Salem we follow the curriculum framed by the affiliating University for all the programs offered by the institution. We create a platform for our students towards multidisciplinary/interdisciplinary approach through curricular and co-curricular activities. Our institute offers value added courses by which students are equipped with multidisciplinary, interdisciplinary concepts. In spite of this we encourage our students to carry out multidisciplinary, interdisciplinary projects, internships to meet the global industry standards. Our students also participate in various co-curricular activities like symposium, conference, webinars, workshop etc. organized by our institution as well as other institutions.

16. Academic bank of credits (ABC):

Sengunthar Arts and Science College follows a choice-based credit system for all of its Program as per the guidelines of the affiliating University. As an affiliated college, we would implement Academic bank of credits as per NEP 2020 based on the guidelines of affiliating University.

17. Skill development:

We follow the curriculum and guidelines laid down by our affiliating University (Periyar University, Salem). The practical exposure and experiential skills of the students are developed through the laboratory courses, minor projects, major projects and internships as prescribed in the curriculum. Apart from this, the training and placement cell of our college conducts various programs regularly to improve the soft skills, programming skills, life skills, language and communication skills of the students to make them industry ready.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Based on the demand we started B.A. Tamil program. Our faculty are encouraged to deliver the lectures in both English and Tamil for better understanding of the concepts by the students. One of the best practices of our institution is "Pournami Kaviarangam" where all the students are encouraged to participate in this contest

conducted every month. Through this practice our students have participated and won prizes in tamil shows in media. The institution has taken initiative to celebrate various functions, events towards cultural, regional, linguistic, socioeconomic diversities so that harmony among the students is well maintained.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our college has initiated and implemented Outcome based education (OBE) as per the affiliating University norms. We have Page 9/119 21-11-2024 10:59:37 Annual Quality Assurance Report of SENGUNTHAR ARTS AND SCIENCE COLLEGE well defined course outcomes (CO) for each course, program outcomes (PO) and program specific outcomes (PSO) for each program. The course outcomes cater to the learning abilities at all level as per Blooms taxonomy. The course outcomes align with PO & PSO. The students' performance is measured through evaluation of CO, PO and PSO attainment by means of internal assessment and external assessment methods. The Course Outcome, Program Outcome and Program Specific Outcome are displayed in the institution website and prominent places in the college

20.Distance education/online education:

As our college is affiliated to Periyar University, Salem currently distance education programs are not offered. Sengunthar Arts and Science College has used online platforms like Google classroom, Zoom, Google meet to carryout regular curricular activities including conduct of examinations as per the guidelines of the affiliating University. Apart from this we have also conducted various co-curricular activities through online mode. Faculty members are also encouraged to attend various webinars, FDP, workshops to keep themselves updated with the technological changes through online mode. Students and teachers have used the online resources effectively to impart education in online mode

Extended Profile

1.Programme

1.1 607

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 **1014**

Number of students during the year

File Description	Documents
Data Template	View File

2.2 **978**Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 **374**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic3.1 **71**

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 **71**

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	607
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	1014
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	978
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	374
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	71
File Description	Documents
Data Template	View File

3.2	71
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	52
Total number of Classrooms and Seminar halls	
4.2	413.60
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	227
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

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The institution is affiliated to the Periyar University, Salem and it follows the outcome based education system with Elective and CBCS system. Each program is released with a set of syllabus and PO, PSO and CO for every regulation. The syllabus is reviewed by the Academic council of the college and it is mapped with the vision and mission of departments and Institutions. Curriculum follows Bi semester method for the program with 6 semesters for each UG program and 4 semesters for PG program. The university releases the provisional module for the academic semesters and the examinations are planned by the university.. As per the module prepared by the university, the institution prepares the Academic calendar for the respective academic year to focus on the list of working days, holidays, Internal Assessment schedules, Institutional events, schedule of industrial visits, symposium and

workshops for each department. The calendar is prepared and approved by the Academic Council. In the Academic Council meeting, each department submit their proposal of course actions such as Bridge course, Value Added Course, and Certificate course and also the schedule for curricular events like guest lecture, seminar, Conference, Workshop, Project and Internship which are required for their students of the programs.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://www.senguarts.co.in/uploads/AQAR/23_24/c1/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

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Continuous Internal Evaluation Process:

1. Announcement of overall structure schedule of CIE:

The Institution has an Exam cell to oversee the conduct of the Internal Assessment Tests. IA Test dates are announced one week in advance by the Coordinator to the all departments. Accordingly Timetables are displayed on the department notice boards, institutional websites and through circular and WhatsApp student groups. The syllabus for IA is announced a week in advance by the concerned subject teachers. 1. Setting of Question papers: Faculty set the question paper keeping POs and COs and unitized syllabi and University examination pattern in consideration. Question papers are submitted to Exam cell 18 days before the commencement of the IA test. 2. Conduct of Internal Assessment Test: The Committee conducts the exams in specific answer booklets which shall be distributed to the departments on the date of the examination.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.senguarts.co.in/uploads/AQAR/23_24/c1/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

24

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

35

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

2379

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

2379

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.

The curriculum provided by the Periyar University integrates the environmental issues, technology and Innovations towards sustainability, imparting the knowledge about ethics and human values in their professional career and nation building. In addition to the curriculum the institution makes aware of and strengthens students about professional ethics, gender equity, human values and sustainable environment through professional society activities. In addition to this, the institution provides

opportunity for the students for knowledge transfer through The Eco club, EDC, NCC and NSS. NSS organises regularly Tree Plantation, clean India mission, Blood Donation Camp, social and cultural activities in the college and adopted villages. The student and faculty ratio is based on gender equity. Girls students are given equal representation in all levels such as, Class committee meetings, Sports and events, Association's chairs and responsibilities in the curricular, co curricular activities and celebration. Curriculum courses like Human resource management, Human Rights, Entrepreneurial Development, Personality Development, yoga for human excellence are offered and through which the student can understand their role in society as a responsible citizen.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

15

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships	
622	
File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File
1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	A. All of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	View File
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.senguarts.co.in/uploads/AQAR/23_24/c1/1.4.1.pdf
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	

2.1.1.1 - Number of sanctioned seats during the year	
1416	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	
296	
File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File
2.2 - Catering to Student Diversity	
2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners	
<p>Remedial coaching classes for slow learners: Special care is taken of the academically weak students. To enhance their performance the college conducted remedial coaching. Extra coaching is provided in respective subjects. Class tests are conducted based on previous year question papers. The students are also given extra books from the departmental library. To improve the confidence level of the students, confidence building lectures are arranged. Some faculty members guide the students personally as well as they are encouraged to discuss their problems. Extra time is allotted to slow learners to complete tasks such as reading, problem solving, and analysis of the experiment. More attention is given towards slow learners for their academic improvement. It has been successful outcome as the targeted group of slow learners showed improvement in the academic activities and university examination.</p> <p>Advanced learners are provided several opportunities to develop their knowledge and skills. These students are motivated to read advanced reference books, by providing additional library facilities. They are asked to solve the model question papers.</p>	

They are given special guidance to perform better in the future. The students are deputed to attend the University, State and National level seminars/workshops conducted in their special areas.

File Description	Documents
Link for additional Information	https://www.senguarts.co.in/uploads/AOAR/23_24/c2/2.2.1.pdf
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1014	71

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Our Institution strives to integrate experiential, participatory, and problem-solving methodologies by devising innovative teaching-learning methodologies that bring a profound learning experience for the divergent students in the DIGITAL ERA.

Participatory Learning Methods

- Seminar
- Home Assignments and Presentations
- Group discussions
- Case Analysis
- Role plays

Experiential Learning Methods

- Minor Project
- Major Project
- Industry internship
- Field work

Problem Solving Methods

- **Case Studies** are given for students to build solutions to problems

File Description	Documents
Upload any additional information	View File
Link for additional information	https://www.senguarts.co.in/uploads/AQAR/23_24/c2/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

At our College, teachers utilize ICT enabled tools to enhance and facilitate the teaching-learning process. These tools encompass a wide range of digital resources and technologies, including computers and internet-based resources. By integrating ICT into their teaching practices, teachers create a more engaging and interactive learning environment. ICT tools also enable teachers to access a vast array of online educational resources, including e-books, articles, research papers, and educational websites. This empowers them to enrich their teaching materials, update content regularly, and incorporate real-world examples into their lessons.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://www.senguarts.co.in/?page=cms-page&page_id=108

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

68

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

71

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

15

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

487

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Mechanism of Internal Assessment -Schedule of Class Assessment Test & Sessional Examination and assignment is given in Academic calendar which is displayed well in advance before commencement of session. The course teachers display question bank in advance for CAT-I and CAT-II which is conducted for TWO hour as per academic Calendar.Evaluation method comprises of internal examinations held progressively during the semester and is designed to check and report the periodic performance of the student. All the records and data bank of attendance in internal Examinations, Question papers, valued answer sheets/copies, summary of marks sheets, are properly maintained by the teachers for academic monitoring. There is complete transparency in the internal assessment

File Description	Documents
Any additional information	View File
Link for additional information	https://www.senguarts.co.in/uploads/AQAR/23_24/c2/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The schedule for Monthly Tests, Model Examination and Assignments are published in the Academic Calendar

Internal Examination

The Internal Examination schedule is set at the start of the semester in the form of an academic calendar. The evaluation technique consists of Internal Examinations held during the semester to check and report on the student's periodic

performance. The concerned subject teacher keeps the record of all Internal exams, e.g., CIA-I & II Exam and Model Exam. In the same session, the result analysis can be observed and copied. Both UG & PG classes, a student has to attend the internal examination compulsorily.

Internal/external examination

An Exam Cell is responsible for dealing with examination-related difficulties in Internal Exam. The Examination Cell is supervised by Controller of Examination for Internal Examination. Internal Exams, such as monthly Exams, are scheduled after a significant amount of coursework has been completed, such as one and half units of the topic. The Examination Cell is responsible for Internal Examinations, and its Department coordinator works with HODs to draw up Internal test papers and evaluate exams. Internal exam answer scripts are handed over to students for personal verification. After this procedure has been completed.

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File Description	Documents
Any additional information	View File
Link for additional information	https://www.senguarts.co.in/uploads/AQAR/23_24/c2/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Program Outcomes (POs): It represents the knowledge, skills and attitudes the students should have at the end of a course completion of their respective engineering program.

Course Outcomes (COs): It gives the resultant knowledge and skills the student acquires at the end of each course. It defines the cognitive processes a course provides.

Program Specific Outcomes (PSOs): These are statements that define outcomes of a program which make students realize the fact that the knowledge and techniques learnt in this course has direct implication for the betterment of society and its sustainability.

Mechanism of Communication: The College adopts Outcome based

education and has clearly stated learning outcomes of the Programs and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.senguarts.co.in/uploads/AQAR/23_24/c2/2.6.2_po.pdf
Upload COs for all courses (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The college has a systematic process of evaluating the attainment of Programme outcomes and course outcomes. The level of attainment of Programme Outcomes, Programme Specific Outcomes and Course Outcomes by the students are measured by using the following parameters. The key indicators of measuring attainment are:

- End Semester University Examination
- Internal Assessment
- Practical Assessment / External Assessment
- Result Analysis

Internships and Placements

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.senguarts.co.in/uploads/AQAR/23_24/c2/2.6.1.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

341

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://www.senguarts.co.in/uploads/AQAR/23_24/c6/Annual_report_2023_24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.senguarts.co.in/uploads/AQAR/23_24/c2/2.7.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0.075

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	https://www.tanscst.tn.gov.in/

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

08

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

04

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

08

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Sengunthar Arts and Science College actively fosters community engagement through its NSS (National Service Scheme), YRC (Youth Red Cross), and NCC (National Cadet Corps) cells, which shape students' personalities and promote social responsibility. The college organizes numerous extension activities to sensitize students to various social and community issues. Through initiatives like Swachh Bharat, the NSS volunteers engage in cleanliness drives in the neighborhood, focusing on schools, temples, and villages. These efforts are aimed at improving sanitation and raising awareness among schoolchildren about hygiene.

The college also conducts several health awareness programs on critical issues such as AIDS, Dengue, Asthma, and Cancer to educate rural communities. Additionally, the importance of nutrition, yoga, and physical fitness is emphasized, particularly among schoolchildren. Road safety campaigns, including helmet awareness and road safety education, are carried out for the general public. The NSS team is also dedicated to protecting girl children from abuse and educating the public on women's empowerment and welfare schemes.

Further, the college organizes blood donation camps and contributes to old age and orphanage homes, showcasing the commitment of both students and faculty members in contributing to societal welfare. These activities not only promote the mission and vision of the college but also prepare students to face real-world challenges while fostering social cohesion.

File Description	Documents
Paste link for additional information	https://senguarts.co.in/uploads/AQAR/23_24/c3/3.3.4.pdf
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

04

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

20

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2383

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

08

File Description	Documents
e-copies of linkage related Document	View File
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	View File

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

04

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college places significant emphasis on enhancing infrastructure to foster an exceptional teaching-learning environment. Spanning 22.5 acres with a built-up area of 2,20,000 sq. ft., the campus is equipped with modern facilities, including dedicated blocks for Biological Science, Management Science, Computer Science, and the main building. It houses classrooms, computer labs, department libraries, research laboratories with advanced instruments, seminar halls, and an auditorium, ensuring comprehensive academic support. The campus is Wi-Fi enabled, offering 24/7 internet access for students and staff. Infrastructure and learning resources are continually updated to meet evolving educational demands.

In addition to academic facilities, the college provides a wide range of amenities, such as pedestrian pathways, exam cell, gym, landscaped gardens, placement cell, maintenance room, and a guest house. Ample parking spaces accommodate two- and four-wheelers for students and staff, alongside a transport depot. Inclusive infrastructure features lifts, ramps, and first-aid kits for physically challenged individuals. A medicinal garden, lawn, well, fire extinguishers, and sprinkler systems enhance the campus environment. Other facilities include a document maintenance room, UPS support, and college services via a tanker lorry and van. This robust infrastructure ensures a conducive atmosphere for academic and personal growth, supporting the diverse needs of its community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://senguarts.co.in/uploads/AQAR/23_24/c4/4.1.1.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college sports union encompasses a variety of sports clubs, including traditional football and basketball clubs, catering to men and women of all skill levels. The institution is equipped with facilities for both indoor and outdoor sports, making sports competitions an integral part of campus culture. Students representing the college at University, State, and National levels receive TA/DA support. Beyond sports, the college fosters cultural enrichment through events like CASCADE (Annual Meet), Youth Day, Women's Day, National Science Day, and Guru Poornima Day, where students actively participate and perform. Competitions such as elocution, drawing, essay writing, mime, dance, folklore, quiz, and silambam provide further opportunities for recognition and growth.

The college features a fully equipped gymnasium with modern exercise equipment and two yoga centers accommodating 100 participants each. These centers are well-equipped with charts and facilities for yoga sessions conducted by a trained tutor. The National Service Scheme (NSS) operates with three units comprising 300 students, fostering community service and leadership. Additionally, the National Cadet Corps (NCC) Army wing supports students aspiring to join defense services, offering training and ceremonial music practice with instruments. These diverse initiatives promote holistic development, blending physical fitness, cultural exposure, and social responsibility.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://senguarts.co.in/uploads/AQAR/23_24/c4/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart

class, LMS, etc.

52

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

52

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://senguarts.co.in/uploads/AQAR/23_24/c4/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

173.11

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library at Sengunthar Arts and Science College, spanning 8,104 sq. ft. with a seating capacity of 150, is a hub for academic and research activities. It houses an extensive collection of 28,620 books, 60 journals, 25 magazines, e-books, e-journals, research manuscripts, newspapers, and e-magazines. The library operates an Integrated Library Management System (ILMS) through ERP software,

facilitating book transactions, periodical entries, and web OPAC. Memberships with INFIBNET, British Council, DELNET, NDL, and ELTAI further enrich its resources. The library also utilizes N-LIST, providing seamless access to e-journals and e-magazines for students and faculty.

To ensure optimal usage, library access is scheduled by department, with attendance recorded via a student ledger. Facilities include water supply, good ventilation, and barcode-based book issuance and return systems, ensuring a comfortable and efficient environment. The librarians actively monitor student discipline and gather annual book requisitions from departments to update the collection.

Best practices include displaying newspaper clippings and outstanding student assignments on the library notice board. Additionally, the digital library and reading areas support self-improvement and knowledge enhancement for both staff and students. The library remains a vital resource, fostering intellectual growth and research excellence in the institution.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://senguarts.co.in/uploads/AQAR/23_24/c4/ILMS_ERP_2023_t1.pdf

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1.51

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)**4.2.4.1 - Number of teachers and students using library per day over last one year**

126

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The campus IT facilities are regularly updated, with new equipment procured to meet evolving requirements. The internet service, upgraded from 16 Mbps to 100 Mbps over the last two years, is available 24x7, ensuring seamless access to academic and research resources.

A biometric attendance system has been implemented, with staff attendance monitored daily at the administrative level. Over 361 LAN points and Wi-Fi access points are installed throughout the campus, covering academic and hostel blocks, enabling students and faculty to access content anywhere on campus.

The Computer Maintenance Committee (CMC) manages network, hardware, software, projector, and UPS maintenance. A manual complaint register is maintained for issues related to system services, network, and hardware.

Computer labs are equipped with 227 desktops and 16 laptops, supporting hands-on sessions for students and faculty. In 2020-21, 100 new desktops (Intel Core i5-2400, 8 GB RAM, 250 GB HDD) were added, along with five Epson projectors installed in classrooms to enhance ICT-based learning. Regular purchases of mice, RAM, and hardware components ensure the maintenance of computer labs.

The upgraded IT infrastructure facilitates efficient academic activities and supports the institution's commitment to delivering a superior learning environment.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://senguarts.co.in/uploads/AOAR/23_24/c4/CRITERIA_4_3_1.pdf

4.3.2 - Number of Computers

227

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

191.95

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The college has established comprehensive and transparent procedures for the utilization and maintenance of physical and academic support facilities. Policies governing the purchase and maintenance of these facilities are clearly defined to ensure seamless operations. Standard Operating Procedures (SOPs) for laboratories and the library streamline daily processes and ensure efficiency in their functioning.

The purchase or replacement of equipment is guided by inputs from various stakeholders, including students and staff. Feedback is collected through maintenance books and suggestion boxes, and registered complaints are promptly addressed and resolved by the in-house maintenance staff. The supervisor oversees all electrical, plumbing, carpentry, and other campus-related maintenance tasks. Additionally, a full-time electrician is employed to handle day-to-day electrical issues, ensuring the uninterrupted functioning of electrical equipment. The campus gardens and landscapes are well-maintained by a dedicated gardener.

Campus security is managed by security officers who provide round-the-clock surveillance to ensure the safety of all individuals and property. Each laboratory maintains a dedicated maintenance register to track equipment functionality and required repairs. The IT team is responsible for the upkeep and regular upgrades of computers, Wi-Fi facilities, LAN connectivity, and other ICT infrastructure. They also manage contracts with suppliers for hardware, software, and instrumentation to ensure the college stays technologically updated. These collective efforts ensure the smooth functioning and maintenance of all campus facilities.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://senguarts.co.in/uploads/AQAR/22_23/C4/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

91

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

402

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File
5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	https://www.senguarts.co.in/uploads/AQAR/23_24/c5/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1200	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
1200	
File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent	A. All of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

95

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

84

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution. Representatives of the each class students will be member in the Department Academic council. They will act as the representatives of the complete class students. They will give their suggestions and comments on the various developmental activities of the department. Representatives of the students help in coordinating all the events related to academics and other co-curricular & Extra curricular activities, as per the direction given by teaching faculty. They do lot of academic administrative work by taking the help of other students. They also motivate other students to take part in the activities conducted by the Institute. They work as a medium between faculty and students. College provides necessary support to the council members in organizing & coordinating the events. It encourages the students to develop their leadership skills through these activities. Student members in this council can become real heroes and competent managers in future by learning all these skills. Students will be representative in Anti ragging committee of the college. Contribution of the Student Council in Academic Administration Coordination in day to day academic activities at their level Coordination in communicating the information between students and Teaching faculty. Coordination in organizing Cultural events Coordination in organizing Sports & Games for the students Coordination in arranging Industrial Visits for the students Coordination in inviting the external guest speakers and organizing the Seminars & Workshops.

File Description	Documents
Paste link for additional information	https://www.senguarts.co.in/uploads/AOAR/23_24/c5/5.3.2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

36

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Sengunthar Arts and Science College Alumni Association Is registered under section 10 of the Tamil Nadu Societies Registration Act 1975 with registration number SRG/31/2000/Namakkal/7/3/2000. Alumni Association is the backbone of the institution. The institution has a rich history of successful students. The Alumni Association has regular interaction with management. The institution keeps the best track of alumni throughout the year. The Alumni Association provides an interface to establish the link, extend their support to the existing students and helping them in various academic and co academic activities. The Alumni are currently employed in various positions globally. The institution approves the members of Alumni Associations as President, Vice president, Secretary, Joint secretary, Treasurer and members. Alumni Association of our institution conducts the department wise alumni meet annually. The alumni members give their feedbacks about curricular aspects, infrastructure development, needed training programmes, placement etc. The Alumni who qualified the competitive examinations motivate the students and guide them. They also act as Non financial sponsors for the events carried out in college like seminars, workshops, conferences, project expo etc. They also donate the books for the college library as well as for the poor students.

File Description	Documents
Paste link for additional information	https://www.senguarts.co.in/uploads/AOAR/23_24/c5/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision To provide quality higher education to the rural at an affordable cost and to mould them with better conduct and character committed to societal needs and national development.

Mission To be an innovative and an inclusive institution committed to excellence in teaching, research and knowledge transfer and to serve the social, cultural and economic needs of the society and the nation.

Values Integrity - Social responsibility - Innovation - Excellence - Diversity - Sustainability.

The Institution is committed to

- Imparting Quality Education Integrating skill development.
- Making earnest efforts to promote innovations and quality research
- Creating genuine concern for society and environment that culminates in purposeful extension and outreach activities
- Strengthening the commitment to ethical and moral values of all its stakeholders.

To ensure effective governance, the institution has a

GoverningBody and Board of Management to support all the academic and administrative activities. Principal is the executive head of theinstitution,followed by the head of the departments.Academic, administrative, co-curricular and extra-curricular activities areconceived, planned and executed by conducting regular meetings and frequent interactions with all the stake holders.

File Description	Documents
Paste link for additional information	https://www.senguarts.co.in/?page=cms-page&page_id=56
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Institution Practices Decentralization and Participativemanagement

The Chairman is theTop Level of Management Executive Committeefollowed by Secretary & Correspondent assisted by Joint Secretary and Treasurer. Principal is the Administrative and Academic Head,followed by Department Heads and faculty members. The Top Management gives freedomto the Principal and the College Academiccouncil to lead all the academic activities of the college. The Institution enhances the quality at various levels- Management, Governing Council, Principal, IQAC Committee, NAACCommittee, Various Committees, Academic Staff Welfare,Administrative and Non teaching Staff, NCC and NSS. All areworking together for efficient functioning of the Institution.

File Description	Documents
Paste link for additional information	https://www.senguarts.co.in/uploads/NAAC/oraganoram/6.1.2 Organization Chart.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional Strategic/ perspective plan is effectively deployed

To ensure quality in the HEI, perspective plans and appropriate strategies based on sound quality policy are developed and implemented. In the background of the analysis of the current in-campus and off-campus scenario, the perspective plans evolved involve strategies relating to Teaching- Learning, Research, Extension activities and Employability. Policy and strategies to effectively carry out extension activities were evolved and executed.

Policy To satisfactorily fulfil the social commitment of the institution through purposeful and effective extensions and outreach programs. Strategies: To encourage students to get involved in extension services under the expert guidance of the faculty, in order to make the knowledge and skill acquired purposeful and also to instill social concern in youth.

- To ensure involvement of all departments in the extension activities institutionalise the practice.
- To forward proposals from the departments for funding to the management.

The proposals are collected by the IQAC for scrutiny and are submitted to the Principal. After their review, the proposals are forwarded to the management, with their recommendation for financial support.

Thus, strategy based implementation has helped in institutionalizing extension activities, making them more purposeful and thereby achieve the vision and mission of the institution.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.senguarts.co.in/uploads/GeneralFilesUpload/Strategic_Planning.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Governing Council forms the apex of the organisational structure. The institution also has a Board of Management. All the

activities of the institution are carried out only after the approval of the Governing body. The chairman is the highest authority and all others are functioning under him. The institutional governance is made effective by a decentralised and participative Management. The Institution has well-formed rules and regulations for the recruitment, promotion and established service rules. The Principal is the executive Head of the Institution and is vested with the powers to ensure the proper conduct of the academic programmes, research and extension activities. Under the leadership and guidance of the Principal, IQAC team, the Heads of the Departments and other faculty members execute the plans approved by the Governing Body relating to Curricular, Co-Curricular, Extracurricular and other auxiliary activities, for the benefit of all the stake holders. The non-teaching staff working under the office Superintendent, execute all the Administrative, Academic supportive and other allied services of the Institution, under the guidance of the Principal. The Controller of Examinations leading the team takes care of the conduct of Examinations, Evaluation and Certification part of the Academic unit.

File Description	Documents
Paste link for additional information	https://www.senguarts.co.in/uploads/GeneralFilesUpload/Hrpolicy.pdf
Link to Organogram of the Institution webpage	https://www.senguarts.co.in/uploads/NAAC/oraganoram/6.1.2 Organization Chart.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution has effective welfare measures for teaching and non- teaching staff members Employee welfare means anything done for the comfort and improvement of the employees, over and above the wages paid. It includes various services, facilities and amenities provided to employees for their betterment.

The Institution extends all welfare measures of the UGC and the Government of Tamilnadu to all teaching and Non-Teaching staff. Apart from this, the Institution has the following welfare measures for staff:

- PF contribution by management for faculty working in self-financed section
- Health insurance for faculty working in the Institution Loans to management staff
- Medical assistance for serious illness of staff
- Medical assistance for accidents of staff
- Scholarships for the children of employees of the Institution
- Fees Waive/ Concession to the needy and deserving children of the Institution
- Festival bonus to the staff members.
- Festival advance to the staff members.
- Free Transport Facility provided to the employees.
- Food provided at concessional price to staff

File Description	Documents
Paste link for additional information	https://senguarts.co.in/uploads/AQAR/23_24/c6/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

26

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

45

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Self-Appraisal Report (SAR) of all teaching staff is taken on annual basis using structured questionnaire. Based on the performance and feedback, the Principal takes personal interest in guiding the teachers. Senior faculty members of the department

groom the new recruits to help them to enhance their teaching and evaluation performance.

The appraisal reports are analyzed and discussed with individual staff members. Major decisions taken based on these appraisals include:

- The strengths of the faculty are appreciated and corrective measures are suggested for shortcomings by the Principal .
- Enhanced increments
- Promotion
- Planning for FDPs
- Increase in the number of submissions of proposals for research and organizing conference/seminars/workshops for funding
- Enhancement of IT infrastructure
- Selection of teachers for deputation and heads of various committees

Staff members of our college are given the opportunity to carry out self-assessment which helps them to identify where they stand, and what skills they possess. Staff Self-Appraisal is carried out through a well-structured staff self-appraisal form, which is to be filled and submitted by each faculty at the end of every academic session. Staffs are also evaluated on the aspects of execution of the responsibilities and their leadership effectiveness .

File Description	Documents
Paste link for additional information	https://www.senguarts.co.in/uploads/AQAR/23_24/c6/6.3.5.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal audits of the institution are carried out regularly by our internal audit firm based on the accounts and records submitted by the college office. The firm conducts the internal audits and hands over the reports to the management. After a study of the report, the

management instructs the concerned section to rectify the errors to set right the audit objections. Audits are performed to ensure that financial statements are prepared in accordance with the relevant accounting standards. The three primary financial statements are: 1. Income statement 2. Balance sheet 3. Cash flow statement External audits performed by external organizations and third parties, provide an unbiased opinion that internal auditors might not be able to give. External financial audits are utilized to determine any material misstatements or errors in the Institution's financial statements.

File Description	Documents
Paste link for additional information	https://www.senguarts.co.in/uploads/AQAR/23_24/c6/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds For the institution the resources of funds are:

- Tuition Fee collections from the students
- Fee collections for the other services rendered to the students
- Collections for workshops and skill enhancement activities.

Such collections from the students will be kept as the

fixed deposits in the college bank accounts.

Mobilizations of funds:

The short term deposits will be used for the monthly salaries of staff, campus maintenance, resource training, lab consumables, AMC charges for maintenance of Lifts, Air conditioners etc, library books purchases, expenses for workshops, events, club activities, Faculty development and student skill development programmes, admission process, staff welfare, college promotional expenses etc.

Long term deposits will be used for the infrastructure construction or development at the campus. Funds utilization strategies:

- According to financial requirement of each department, budget amount will be allocated annually such budget will be discussed.
- Monitoring, the establishment of the infrastructure, purchase of equipments for various labs, purchase of educational technology aids.
- An independent committee is constituted to take care of additional constructional work.
- Periodic monitoring of the utilization of the funds allocated to the departments ensures optimal utilization of the resources

according to the plan.

File Description	Documents
Paste link for additional information	https://www.senguarts.co.in/uploads/AQAR/23_24/c6/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Two practices institutionalized as a result of IQAC initiatives are: 1. Use of ICT in teaching learning Process IQAC of the Institute has been instrumental in implementing many innovative teaching learning methods in the form of orientation programmes, video lectures, supportive classes, problem based learning, creative thinking, learning, students seminars, and utilization of

PowerPoint presentations. Industrial visits are carried out during the academic year for the students to enhance their practical knowledge. Development of problem based learning, improvement in creative, critical thinking, presentation skills and communication skills of students. At regular intervals IQAC conducts review meetings with academic coordinators, Head of the Departments to keep a check on all curricular, co-curricular and extracurricular activities. 2 .Feedback system

Feedback is also collected from students, faculty, parents and management. The institution consolidates the feedback collected for consideration by the Internal Quality Assurance Cell. The feedback collection process is also provided online through institutional website. The feedback received is scrutinized, data analysed and utilized for quality enhancement and improvement in various aspects such as curriculum enrichment, infrastructural facilities, augmentation of research facilities which result in student progression and quality research. This overall helps in making the Institute a centre for excellence.

File Description	Documents
Paste link for additional information	https://www.senguarts.co.in/uploads/AQAR/23_24/c6/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

To ensure quality education, teaching learning process is thoroughly monitored and often reviewed along with its structures and methodologies of operations and learning outcomes by the IQAC of the Institution.

The institution has a review mechanism that integrates the reviews of feedback from various stakeholders regarding curriculum and teaching and learning, and learning outcomes. The department wise feedback on teaching-learning process is analysed. A collective consolidated report is also prepared, reviewed and the approval of the Principal and the curriculum committee is also got.

In all the departments Feedback is collected from different stakeholders regularly on curriculum and teaching and learning process.

Feedback on curriculum from the different stake holders help infine tuning the curriculum. Learning outcome is reviewed in

- The departments based on the students' performance intests conducted for continuous internal assessment, responses in the classes and performance in the competitions
- The placement cell based on the employer feedback give training
- Based on all these activities we improve learning outcomes.

Thus Institutional reviews open up avenues to better the teaching-learning process, strengthen the structures and methodologies of operations and improve learning outcomes.

File Description	Documents
Paste link for additional information	https://www.senguarts.co.in/uploads/AQAR/23_24/c6/6.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

A. All of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.senguarts.co.in/uploads/AQAR/23_24/c6/Annual_report_2023_24.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES**7.1 - Institutional Values and Social Responsibilities****7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

Response: The institution ensures that women, men, girls, and boys enjoy equal rights, opportunities, resources, and protections. A gender-friendly campus fosters harmonious relationships among all students. All programs offered are accessible to all genders without bias or reservation. Women and girls are treated with dignity and respect. The institution promotes an equitable and inclusive work environment, offering equal opportunities for all employees to contribute, benefit, and reach their potential.

The Internal Women Empowerment Cell (IWEC) has been established with the primary goal of promoting and upholding gender equity and awareness. IWEC, along with the grievance redressal committee, provides guidance and monitors the integration of gender equality in all activities without bias. IWEC organizes awareness programs on various gender issues and advocates for gender equity.

The promotion of gender equity is reflected in various facilities, including 24x7 CCTV coverage across the campus for safety, a strict registration and monitoring system for visitor entry and exit, and proper lighting, security, and transportation for students and faculty working beyond regular hours on academic and research activities. The IWEC also addresses grievances related to women and girls, and mentors are assigned to all students.

File Description	Documents
Annual gender sensitization action plan	https://www.senguarts.co.in/uploads/AQAR/23_24/c7/7.1.1.pdf
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://www.senguarts.co.in/uploads/AQAR/23_24/c7/7.1.1G.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy

B. Any 3 of the above

Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management: The primary solid waste generated on campus includes paper, leaf litter, and kitchen waste. Each department and classroom is equipped with dustbins for dry waste, which are emptied daily. Waste segregation from the dustbins is carried out regularly, ensuring the campus remains clean and green. Single-sided used paper is reused for writing and printing across all departments, and most documents are stored in digital format. The campus prioritizes paper-free communication. Food waste from the kitchen and mess is collected for proper disposal or beneficial use.

Liquid Waste Management: Regular inspections of plumbing lines are conducted to minimize water loss from leaks. The rejected water from the RO plant is effectively reused for irrigating trees and plants.

E-waste Management: E-waste items such as computers, keyboards, and other electronic devices are collected and replaced or disposed of according to the existing Annual Maintenance Contract (AMC). Computers, printers, laboratory equipment, and other devices are regularly serviced and maintained through the AMC. UPS batteries are recharged and replaced by the suppliers. Printer cartridges are typically refilled and returned to the suppliers when refilling is not possible. All damaged or non-functional electronic items are returned to the suppliers.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://www.senguarts.co.in/uploads/AQAR/23_24/c7/7.1.3G.pdf
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the

A. Any 4 or all of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution fosters an inclusive environment for teaching and

learning, free from prejudice related to cultural, regional, communal, and socio-economic differences. Through organizations like the NSS, NCC, YRC, and the Social Responsibility Club, the institution organizes community service initiatives and awareness programs that promote social responsibility among students. Students actively participate in extension activities by visiting orphanages, old age homes, schools, and villages. These experiences help them understand the social, environmental, and cultural dynamics of society, encouraging them to work toward creating a more inclusive environment.

The institution ensures a barrier-free environment and provides equal opportunities and resources to students and staff, regardless of their cultural, religious, or linguistic backgrounds. The presence of students from various states enhances the cultural diversity of the campus, with English serving as the medium of instruction. The celebration of various cultural festivals, such as Onam and Pongal, enriches the cultural diversity and promotes cultural tolerance, which is key to social harmony.

To foster national unity and communal harmony, events such as National Unity Day, Constitution Day, Independence Day, Republic Day, Vigilance Awareness Week, and Voters Day are organized. Additionally, the NSS conducts regular activities and special camps to sensitize students to communal and socio-economic diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Every year, Republic Day is celebrated on January 26th with various activities that emphasize the significance of the Indian Constitution. Independence Day is also observed annually to honor the freedom struggle and the importance of the Constitution. To promote awareness about democracy, Electoral Literacy Clubs and

Voter Awareness Forums are established for students and the general public. On National Voters' Day, both students and faculty take a pledge to vote responsibly. The institute inspires students to engage in programs focused on cultural values, duties, and responsibilities by inviting notable figures.

The institute also conducts awareness programs related to a plastic-free campus, cleanliness, and the Swachh Bharat Mission. In collaboration with the government blood bank, the institute organizes blood donation camps, emphasizing the noble act of donating blood to save lives. International Yoga Day is celebrated to encourage physical flexibility and strength through yoga. Additionally, road safety programs are organized by students and staff to raise awareness about measures to reduce road traffic injuries and fatalities, ensuring safer roads for all, including pedestrians, cyclists, and motorcyclists.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The students of the Institution are united in their mission to contribute to a better India, transcending barriers of religion and caste. The Institution celebrates significant national events such as Independence Day and Republic Day with great enthusiasm and joy. One of the most iconic days in Indian history is 15th August, marking the day when India gained independence after a long struggle. India observes only three national festivals that are celebrated by the entire nation: Independence Day (15th August), Republic Day (26th January), and Gandhi Jayanti (2nd October). These days are celebrated to honor the spirit of freedom, remember the sacrifices made, and acknowledge the lives lost in the fight for independence. These celebrations also serve as a reminder that the freedom we enjoy today was hard-earned. Furthermore, they inspire a sense of patriotism among the youth, while also educating them about the struggles of those who lived during that time. The primary objectives of these celebrations are to foster interaction between society and educational institutions, and to raise awareness about human rights and the responsibilities tied to education.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice -I

1. Title of the Practice

Career Oriented Skill Development Training Modules

1.Objective of the practice

Skill development training modules to create the best career opportunity for students.

2.The Context

Training to transcend in a conductive learning environment that ensures to achieve an employability quotient with quality job placement.

3.The Practice

Skill based training courses that cater to the requirements of various Professional fields are practised.

4.Evidence of Success

Skill developed modules have improved the student's success rate.

5.Problems Encountered and Resources Required

Students at the times to face problems in getting permission from their parents. Further in a tightly scheduled semester pattern of teaching, time management has been found to be one of the biggest challenges

Best Practice - II

1. Title of the Practice

Encouraging students for social services

2. Objectives of the Practice

To create awareness and motivate students for voluntary no remunerated blood donation.

3.The Context

The Institution promote blood donation for a healthy atmosphere as a healthy mind in a healthy body.

4.The Practice

The Government Hospital in Tiruchengode is located close to the college. Whenever someone in need of blood reaches out to the college, students or staff members willingly offer their help by donating blood.

5.Evidence of Success

Students and staff members are always willing to assist in emergency situations by donating blood voluntarily.

6.Problems Encountered & Resources Required

The ongoing awareness campaign fosters a positive atmosphere that promotes the importance of blood donation.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	View File

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The institution provides substantial financial assistance each year to support needy and deserving students. Located in a rural area, many students come from families with limited financial resources, often farmers or weavers who rely on daily wages. To assist these students, the institution offers fee concessions and other forms of support to both college and hostel residents, focusing on those who demonstrate academic merit or excel in sports. The goal is to prevent students from discontinuing their education due to financial constraints, ensuring that deserving students receive support regardless of gender.

The institution also emphasizes the promotion of "equality" and the cultivation of values such as "generosity" and "social responsibility" among its students. Special concessions are provided to students from diverse backgrounds, including a Sri Lankan refugee student. Additionally, the management committee reviews applications for financial aid, selects eligible candidates, and ensures that assistance is provided to those in need.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

To enhance academic excellence. Efforts are taken for financial support from various Government and Non-government funding agencies for the betterment of academic, research, and physical facilities in the Institution Development of skills among the students by inculcating core values among them through value-based education. Enhancing the social compatibility of students is practised by giving them better opportunities for social interaction through NSS, NCC, YRC, sports, and cultural activities To enhance library infrastructure. To purchase new equipment for laboratories To enhance sports infrastructure. To enhance smart classroom. Encouraging teachers and students to organise and participate in State or National-level seminars, conferences, workshops, etc. Improvement in transport facilities. Plantation of more trees and plants for the greenery and beautification of campus. Increase in the number of solar lights, rain harvesting capacity, and vermicomposites pits to make the campus ecofriendly. To sign MOUs with various agencies or Institutions to organise intercollegiate competitions.