



SENGUNTHAR ARTS AND SCIENCE COLLEGE
(Affiliated to Periyar University, Salem and Approved by AICTE, New Delhi)
An ISO 9001:2015 Certified Institution
Recognised under section 2(f) and 12(B) of the UGC Act 1956
Accredited by NAAC
TIRUCHENGODE – 637 205, NAMAKKAL DT., TAMILNADU



No: SASC/IQAC/2019/M/02

Date: 30.09.2019

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

Sub: IQAC meeting- Intimation to the Members of IQAC

An Internal Quality Assurance Cell (IQAC) meeting is arranged on 15.10.2019 at 2.30 P.M. in IQAC CELL. All the members of IQAC and Criterion heads are asked to attend the meeting.


IQAC Coordinator
SENGUNTHAR ARTS & SCIENCE COLLEGE.
TIRUCHENGODE.


Principal
PRINCIPAL
SENGUNTHAR ARTS AND SCIENCE COLLEGE
TIRUCHENGODE - 637 205.

Copy to:

1. The Principal
2. Members of IQAC



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Date: 15.10.2019

NO: SASC/IQAC/2019/M/02

Venue: IQAC Cell

Second IQAC Meeting

IQAC Members

S.NO	NAME	DESIGNATION	Remarks
1.	Dr.S.Ravikumar	Principal & Chair Person	Present
2.	Prof.A.Baladhandapani	Dean & Joint secretary	Present
3.	Dr.P.Nallasivam	IQAC Co-Ordinator , ,Management studies,	Present
4.	Dr.P.Venkatachalam	HOD/Microbiology	Present
5.	Dr.N.Santhi	HOD/Commerce	
6.	Mr.P.Balamurugan	HOD/Computer Science(UG)	Present
7.	Mrs.R.Bharathi	HOD/Computer Science(PG)	Present
8.	Mrs.L.Citra	HOD/Mathematics	Present
9.	Mr.L.Rajendran	HOD/Commerce C.A	Present
10.	Dr.P.Vanathi	HOD/Biotechnology	Present
11.	Dr.M.Revathi	HOD/commerce	Present
12.	Dr.S.Saravanan	HOD/Economics	Present
13.	Mrs.U.Kanneshwari	Tamil	Present
14.	Mr.S.Deepan	HOD/English (PG)	Present
15.	Mr.M.Kanagarajan	HOD/English	Present
16.	Dr.C.Venkatesh	Local Society, Principal, Sengunthar Engineering college , Tiruchengode	Present
17.	Mr.P.Gokulkumar	Alumni, 2010-2015 batch (UG & PG student) Assistant Manager of ICICI Bank, Tindivanam. Mobile No: +919566360530	Absent
18.	Mr.T.N.Balaji	Student, III B.sc Computer science.	Present
19.	Mr.T.N.Thirukumar	Managing director of Jansons Industries	Absent
20.	S.Perumal, Junior Quality Inspector,Civil Supplies,Chennai, Ph.No: +919751543875	Parent coordinator	Absent


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Since 1991

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Date: 15.10.2019

Venue: IQAC Cell

Time: 02.30 to 4.00 P.M

Second IQAC Meeting

Meeting Agenda

1. Action taken of the previous meeting minutes.
2. Action plan for even semester.
3. Status of AQAR submission.
4. NIRF 2020.
5. ISO 9001:2015 Audit.
6. Publication of college Annual Magazine.
7. Any other relevant issues made by the college.

Minutes of Meeting

The following points were discussed:

1. IQAC coordinator welcomed and explained the action taken report of previous IQAC meeting.

S. No	Point Discussed	Action Taken/Action plan
1	Action taken plan for odd semester	Process going on
2	Academic plan for even semester	IQAC coordinator presented the academic year plan of various department for EVEN semester Principal suggested IQAC team will monitor the activities which are to be executed as per schedule
3	AQAR preparation	The details were collected from the academic departments
4	Status of AQAR submission	IQAC coordinator explained the status of preparing AQAR for AY 2018-2019
5	NIRF 2020	NIRF team explained the status of data collection and committee members discussed the steps to be taken to improve the ranking
6	Review and discuss about publication of college Annual Magazine	Annual Magazine was prepared and released
7	ISO 9001:2015 Audit	Surveillance Assessment conducted by the external
8	R & D activities	In order to enhance the quality R & D department were asked to conduct workshops and Seminar

IQAC coordinator was requested to follow up the activities as per the plan submitted

- The vote of thanks was proposed by the IQAC Coordinator.


IQAC Coordinator
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